

Saranac Clarksville District Library
Minutes of Regular Board Meeting

September 17, 2025 6:30pm
Saranac Branch

Meeting called to order at 6:35 pm by President Becky Fitzpatrick.

Present: Becky Fitzpatrick, Abigail Guernsey, Sarah Rose, Amanda Hull, Randi Williams, Kylee Grilley, Alex Larson

Absent: Jodi Bird

0 visitors attended.

Agenda was approved. (SR/ RW)

1. No changes.

Minutes of the August 2025 meeting were approved.(RW/KG)

With the changes below:

1. No Changes

The August 2025 Financial Report was reviewed and approved. (AH/SR)

1. Monthly EPS charges will be moved to utilities under Facility from Capital Outlay.
2. Demco and Magic Desktop, placed in Capital Outlay were covered by donation.

Director Report

1. Alex updated the catalog system online for Library of Things (non-traditional items).
2. Trying something new with Halloween. Boo Bash in Saranac!
3. Dumpster rented for Saranac basement clean out.
4. 2026 Summer Reading planning is underway.

Old Business:

FY 2025/2026 Budget (SR/RW)

1. Approved with increasing Consulting Fees to \$11,000 from Miscellaneous

Amended FY 2024/2025 Budget (BF/AH)

1. Approved to pull exactly \$12,252 for heat tape repairs and the alley light from Capital Outlay CD so budget reflects correctly.

New Business

2025/2026 Board Meeting Schedule (RW/SR)

1. No meetings in March or July
2. Wednesdays at 6:30
3. We will alternate branches to clarify current schedule.

Clarksville Elevator Kitchen Remodel Update

1. Waiting for two quotes to come back including kitchen updates with elevator quotes.
(DCI and Erhardt)

Director Review

1. Board approved one time bonus (RW/KG)

Meeting was adjourned at 7:48 pm by motion from AH, second by AG.

Next board meeting October 15, 2025 @ 6:30pm – Clarksville branch

Respectfully Submitted - Abigail Guernsey